

Post Title: KS2 Level 3 Teaching assistant

Post Ref:

	ESSENTIAL	DESIRABLE	HOW ASSESSED *
A) Qualifications	<ul style="list-style-type: none"> ❑ Recognised qualifications relating to childcare (NVQ L3, Teaching assistant training) 	<ul style="list-style-type: none"> ❑ Evidence of INSET or professional development 	A
B) Experience	<ul style="list-style-type: none"> ❑ Teaching within the Key Stage 2 phase. ❑ Delivery in a range of intervention programmes ❑ Supporting learners with SEN 	<ul style="list-style-type: none"> ❑ Working with learners from a variety of social and cultural backgrounds; ❑ Working with parents/carers and multi agencies 	A I R
C) Knowledge and Understanding	<p>The teaching assistant should have knowledge and understanding of:</p> <ul style="list-style-type: none"> ❑ The requirements of the professional standards for Teaching assistants ❑ Monitoring , assessment, recording and reporting on learner’s progress. ❑ The importance of community working. ❑ English and Mathematics initiatives and strategies in line with KS2 requirements, particularly grammar and spelling. ❑ Safeguarding practices. 	<p>In addition, should have knowledge and understanding of:</p> <ul style="list-style-type: none"> ❑ Specific initiatives and approaches to supporting reading, writing and spelling strategies. ❑ The importance of developing an effective learning environment to enhance learning. ❑ Statutory requirements of legislation concerning Equal Opportunities, Health and Safety and SEN. 	P A I
D) Skills/ Abilities	<p>The teaching assistant will be able to:</p> <ul style="list-style-type: none"> ❑ Actively promote the school’s values, aims and objectives. ❑ Develop good relationships within and across teams. ❑ Establish effective relationships with learners, parents/carers and the school community. ❑ Effectively support challenging behaviour. ❑ Demonstrate good ICT skills. 	<p>In addition, may be able to:</p> <ul style="list-style-type: none"> ❑ Reflect upon and adapt practice. ❑ Support extended school provision and out of hours experiences. 	R A I

Date prepared / reviewed:.....

E) Personal Characteristics	<ul style="list-style-type: none"> <input type="checkbox"/> Professionalism. <input type="checkbox"/> Effective communication skills <input type="checkbox"/> Approachability and sensitivity. <input type="checkbox"/> Good organisational skills. <input type="checkbox"/> Honesty, reliability and confidentiality. <input type="checkbox"/> Flexibility, enthusiasm and resilience. <input type="checkbox"/> A commitment to further professional development and training. 	<ul style="list-style-type: none"> <input type="checkbox"/> Creative and dynamic approaches . 	I R P
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***A = Application Form; I = Interview; T = Test; P = Presentation; R = Reference**

All applicants who identify themselves on the relevant section of the application form as having a disability under the Disability Discrimination Act 1995 and who meet the essential criteria for the post will be guaranteed an interview, should they request one by ticking the relevant box on the application form.

Date prepared / reviewed:.....